



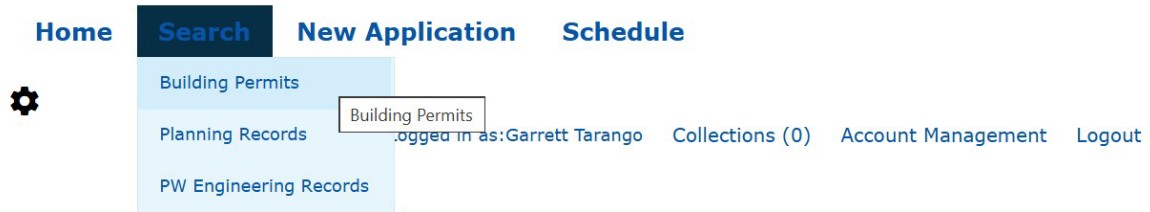
Scheduling an Inspection

1. Log In or Register an Account

Access the [San Dimas Permit Center](#) and sign in or register a new account.

2. Search for Your Permit

After you are logged in click search at the top of the screen and select **Building Permits**



3. Enter your **permit number** then click **search** (located on your job card or building permit). **You can search by address but permit number is the suggested method.**

Permit Number:

Start Date: End Date:

Street No.: - Direction:

Street Name: Street Type: Unit No.:

4. Record Info

Select Record info and Use the dropdown menu and choose **Inspections**.



5. Schedule Your Inspection

Click “**Schedule Inspection**” to open the *San Dimas Easy Scheduler* and follow the prompts to complete your request.

Checking Inspection Timeframes

1. Log Back In

On the day of your inspection, return to the *San Dimas Permit Center* and repeat steps 1–4 above.

2. View Assigned Timeframe

Your scheduled inspection and completed inspections will be displayed here

Inspections

Upcoming (1)

[Schedule Inspection](#)

Click the link above to schedule or request an inspection.

Your inspector will arrive within 2 hours of your start time below.

BLD: Underfloor Insulation (Scheduled) 03/24/2026 Start Time: TBD Inspector: Building TBD	Actions ▼
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Completed (1)

Cancelled - 1

ELE: Ground Electrode/Uffer (Cancelled) Cancelled by: API USER on 03/18/2026 at 05:41 PM	View Details
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3. Check Status & Comments

Revisit this page anytime to:

- Once your inspection is complete is show as completed
- Review comments by clicking **View Details** (Comments are often only left if there are corrections or no access was available at time of inspection.

Important Note

Inspection timeframes are typically available after 8:30 AM on the day of your inspection.